

I. Purpose:

To define the process by which unemployed section members are provided the opportunity of attending section activities at a reduced rate.

II. Scope:

This policy applies to unemployed members of the section, and for activities solely sponsored by the section.

III. Policy:

The section may permit an unemployed member to attend an activity at a fifty (50) percent reduction from published rates. To become eligible for the reduced rate, the member must provide proof of unemployment status to the section Chair. After the initial reduction in fees has elapsed, the member must re-submit proof of unemployment status to the Chair to extend this benefit. Maximum benefit is limited to 1 year. Self-employed consultants, part time employment, retired, and students are not eligible for consideration.

IV. Responsibility Assigned

The Chair is responsible for the following activities:

1. Review the member's proof of unemployment.
2. Send the member a letter authorizing the reduced rate, specifying a 90 day duration authorized.
3. Furnish a list of eligible members to any chairperson with legitimate need; i.e. Treasurer and Arrangements Chairs (for dinner meetings), Training and Education Chair (for seminars and conferences), etc.

The unemployed member is responsible for notifying the Chair upon gaining employment, no more than thirty days after starting the new position.

V. Authority


Chair


Secretary


Date


Date